



# **Funding Support Policy**

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Controlling Body      Western Australian Karate Federation Board



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## 1 Introduction

The geographical constraints of Western Australia require significant financial commitment in travel to pursue opportunities to advance in the sport and relied on the contribution of volunteers.

## 2 Purpose

This policy outlines the criteria and process for the allocation of WAKF funds to support the development of athletes that benefit the members of WAKF in Western Australia.

## 3 Policy Statement

The WA Karate Federation (WAKF) is committed to the advancement of athletes and officials in the sport of karate.

The WAKF is committed to a whole-of-sport approach towards providing a welcoming, inclusive and supportive environment for people to access competitions to support their continued development in the sport of Karate.

This Funding Support Policy aims to provide financial assistance to meeting the high costs of travel for athletes based in Western Australia.

## 4 Definitions and Interpretations

**Athlete** means a financial member of the State Team

**Member** has the same meaning as in the WAKF Constitution.

**Policy and this Policy** means this Funding Support Policy.

**WAKF** means the Western Australia Karate Federation

## 5 Policy Scope

This policy applies to athletes seeking funding support to attend competitions who are:

- current State Team members, or
- located in regional Western Australia at a distance greater than 500km from Perth CBD.

## 6 Principles

The following principles shall apply to this policy

- WAKF seeks to make Karate competitions accessible for athletes and officials who may be disadvantaged by location in regional areas of Western Australia.



- WAKF will review the grant allocations each year to ensure that they provide a reasonable level of assistance to athletes.
- WAKF will develop and deliver grants based on fair treatment of all those who are eligible to receive them.

## **7 Responsibilities**

Western Australian Karate Federation staff, board, members and volunteers will, within their areas of responsibility and resources, take all reasonable steps to implement this Policy for the benefit of athletes.

## **8 Requirements**

### **8.1 Eligibility for Athletes**

To be eligible for a grant, individuals must:

- be registered with a WAKF member club;
- be a current member of the WAKF State team (except where applying for regional assistance);
- have not received a grant in the current financial year. An exception will be made for those that receive a grant for State representation which results in a National team selection, those individuals will be eligible to apply for two grants within the same financial year;
- have acquitted any previous grants from the WAKF;
- not apply for a grant retrospectively; and
- not receive any personal financial gain from the grant.

### **8.2 Common requirements for funding support**

Grants will not be made to officials, administrators, or coaches.

The WAKF does not provide sponsorship for athletes or officials.

Applications for funding support must include:

- Details of the applicant;
- Details of the competition, including events and dates that the athlete/official is participating in; and
- Estimated costs of the event.

In the event that an applicant has been successful in receiving a grant, but for whatever reason does not attend the competition for which the grant was provided, the applicant is required to return the grant to the WAKF within two months.



The WAKF will budget annually for grants to provide financial assistance to athletes. Grants will be awarded subject to available funds.

All successful applicants are required to acquit the grant within three months of the competition, or other time as nominated by the Board of the WAKF. The details of the requirements for acquittal will be nominated in your acceptance letter and may include provision of a training-type seminar for developing athletes or referees, or providing a presentation detailing the learning from the competition.

Recipients who do not acquit the grant by the due date may be required to reimburse the WAKF and may not be eligible for future grants.

Authority to approve applications is the role of the Board of the WAKF.

### 8.3 Grant Allocation

The level of grant funding available is nominated in the tables below.

#### General assistance

Level of representation	Funding amount
State representation in competition within Western Australia	No funding currently available
State representation in competition outside Western Australia (ie AKF Championship event, Australian Open)	No funding currently available
National representation in competition (ie. OKF Championship event)	\$350
National representation in competition (ie. WKF Championship event)	\$500

#### Regional assistance

Level of representation	Funding amount (Athlete)
Travelling from regional Western Australia for competition within Western Australia (ie WAKL event), and is located greater than 500km from Perth CBD	Subject to review by Board
Travelling from regional Western Australia for competition outside of Western Australia, and is located greater than 500km from Perth CBD	Subject to review by Board



## 8.4 Application process

Applications can be submitted via email to [info@karatewestaustralia.com](mailto:info@karatewestaustralia.com).

All applications must be submitted prior to the competition starting date.

The program is administered on an as-needs basis. Applicants will be notified of the outcome of their application as quickly as possible.

## 9 Monitoring and Evaluation

The WAKF will regularly evaluate this policy and make revisions to ensure it reflects the needs of members.

Recommended changes to this policy may be submitted to the WAKF for consideration. Management will review the recommendations and forward to the WAKF Board who have the authority to make any changes to this policy.

Should changes be accepted, the policy would be updated, dated and circulated to members.

## 10 Relevant Policies and Forms

There are no additional policies or forms for this policy.

## 11 References

There are no additional references for this policy.

## 12 Revision History

Version	Date Reviewed	Date Approved	Content Reviewed/ Purpose
0.1	2018	-	Initial draft by Emma Taylor
1.0	Dec 2019	Mar 2020	New policy. Application to athletes only.